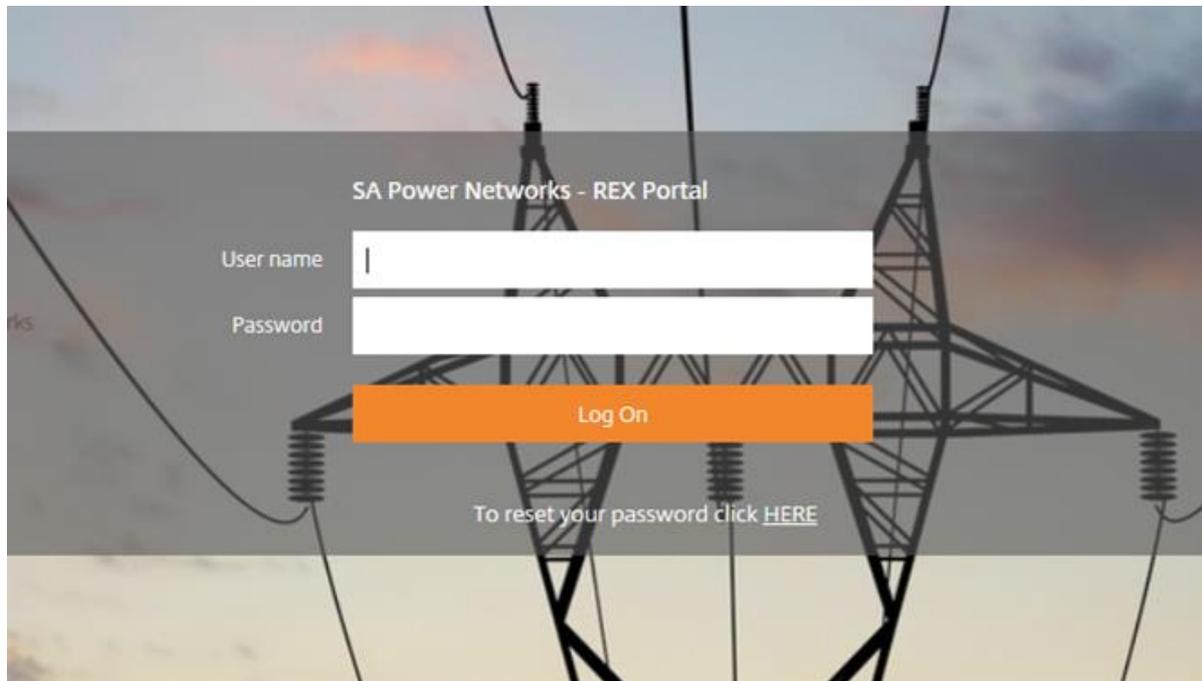


Logging on to REX

Visit the SA Power Networks website www.sapowernetworks.com.au

Click on 'Industry' then 'REX Home' and select 'Log in to REX'

HINT: Save this page in your favourites to save time!



Job status descriptions

SUBM	Job submitted to SA Power Networks
SCRQ	Pre-scope, to be scoped by Desktop Scoper
FSRQ	Job Requires Field Scoping
HOLD	The job has been put on HOLD by SA Power Networks. Contact the Builders & Contractors line on 1300 650 014
PHLD	The job has been put on HOLD for a Project by SA Power Networks. Contact the Builders & Contractors line on 1300 650 014.
RTOC	Ready to Construct (where infrastructure needs to be constructed to provide the Service Provision)
ANRQ	Allocate NMI required
RFAP	Job is ready for appointment and can be booked
APPT	Appointment booked
WCMP	Work Completed
CANC	Job cancelled, a new REX request is required

Job types and booking options

New Service Provision	Book as 'Anytime Week' or 'Anytime Day' – NO locked time will be given
Alteration of Service Provision	Book as 'AM' OR 'PM' appointment – REC will be notified of the time 4 working days before.
Extension Modification	No booking type applicable

Helpful hints

- REX allows users to complete applications for the job types listed in the above table. Forms A and B are no longer used.
- The search filter can be changed to search certain jobs. For example:
- To search on all jobs at 'Ready for Appointment RFAP', simply use the drop-down box next to 'Job status' for the different status types you can search on and select 'Ready for Appointment RFAP'.
- Before booking a job, remember to check scoping notes and charges for the job. To do this, simply search for the job, select 'details' and click on 'scoping summary' tab, then book.
- 'Field scoping FSRQ' should take approximately 5-10 working days. For non-metro areas, it should take approximately 15 days.
- Remember to mark 'YES' to be notified booking day/time:
 - Appointment reminder notifications are sent four working days prior to the booking date.
 - Any time day appointment reminder notification(s) for New Service Provision and Abolishment: this will send notification(s) of the day of the appointment but NO time will be given.
 - Notification for Alteration of Service Provision: If 'AM' or 'PM' is selected, the notification will be sent advising the time SA Power Networks crews will be on site, plus or minus 15 minutes either side of that time.
- To cancel an appointment, search for the job and click 'Cancel Booking'. If the appointment is two or more working days away, you will be able to cancel. If the appointment is within two working days, you will need to call Builders & Contractors on 1300 650 014 to cancel it. Please note that a late cancellation fee will apply in this instance.
- If a job is in 'SAVE' status, you can delete it – this is the only time you have access to delete a job.

If you need to update any of the details of your job, or if you forget your User ID and password, please contact Builders & Contractors on 1300 650 014.

